

Director-General's Regional Consultation with National Commissions for UNESCO in Europe and North America on the Preparation of the Draft Programme and Budget for 2012-2013 (36 C/5)

London, United Kingdom, Saturday 5 June to Tuesday 8 June 2010

DRAFT PROGRAMME

Overview of Proceedings

Saturday 5 June – Afternoon: opening and introduction.

Sunday 6 June – Full day: deliberation and debate.

Monday 7 June – Morning and half afternoon: deliberation and debate, followed by production of draft report and dispatch to UNESCO for translation.

Tuesday 8 June – Morning and half afternoon: consideration of draft report, drafting of revisions, adoption of final report, then formal closing.

Saturday 5th June – Session One

Venue: Thistle Hotel Westminster, 49 Buckingham Palace Road, London SW1W 0QT

PLENARY FORMAT

| Timing | Item |
|---------------|---|
| 09.00-13:00 | <i>Delegates arrive in London</i> Cluster and sub-regional meetings as requested |
| 12.00-13.00 | Informal lunch |
| 13.00-13.30 | Welcome and formal opening of E&NA Regional Consultation - adoption of the rules of procedure - election of the bureau - adoption of the draft agenda and timetable |
| 13.30-14.00 | Introduction to the 36 C/5 process by the UNESCO Secretariat |
| 14.00 -16.30 | Statements by National Commissions (3 minutes each) |
| 16.30-17.00 | Discussion |
| 17.00-17.30 | Summary of preparatory material provided |
| 17.30-18.00 | Introduction to the events of the next three days |

END OF SESSION 1

19:30

Reception and dinner at The Rubens Hotel

Sunday 6th June – Session Two

Venue: One Great George Street, London SW1P 3AA

WORLD CAFÉ FORMAT

Each session will feature about 11 debating tables of approximately 5 participants each; English and French speaking will be accommodated.

| Timing | Item |
|---------------|---|
| 09.00-09.30 | World Café introduction and programme of the day |
| 09.30- 11.00 | PURPOSE AND PARAMETERS PHASE <ul style="list-style-type: none">▪ One round of 10 minutes: opening introductory question to set the scene for the event.▪ When complete, a Table Rapporteur at each table in turn will give the assembly a brief synopsis of the corresponding members' debate.▪ The results of the debates will then be conveyed to the Newsroom. |
| 11.00-11.20 | Tea and Coffee Break |
| 11.20-13.25 | INVENTORY PHASE <ul style="list-style-type: none">▪ Six rounds of 20 minutes each: five focusing, simultaneously at all tables, on each programme sector in turn and one dealing with inter-sectoral platforms and general cross-sectoral activity.▪ This process provides a starting master list of perceived priorities from all National Commissions.▪ The Table Rapporteurs will convey the products to the Newsroom. |
| 11.25-11.45 | ROUND 1 – Education |
| 11.45-12.05 | ROUND 2 – Natural Sciences |
| 12.05-12.25 | ROUND 3 – Social and Human Sciences |
| 12.25-12.45 | ROUND 4 – Culture |
| 12.45-13.05 | ROUND 5 – Communication and Information |

- 13.05-13.25 **ROUND 6 – Inter-sectoral platforms and general cross-sectoral activities**
- 13.25-14.25 **Lunch**
- During the lunch break the Newsroom will compile the full inventory for each round. These will be analysed by the Head Rapporteurs, indicating any concordance, in preparation for the related Plenary debate. Printouts of the outcomes of the six inventory rounds will be made and placed back on the tables ready for the following Plenary session.*
- 14.25-14.45 **PLENARY – Collective discussion, led by the Head Rapporteurs, aiming for further rationalisation of the initial list, followed by an introduction to the next debating phase.**
- 14.45-17.50 **ANALYSING PHASE**
- **Six rounds of 20 minutes each: beginning a process of prioritised convergence to focus down on main modalities and programme aspects.**
 - **The Table Rapporteurs will convey the products to the Newsroom.**
- 14.50-15.10 **ROUND 1 – Education**
- 15.10-15.30 **ROUND 2 – Natural Sciences**
- 15.50-16.10 **ROUND 3 – Social and Human Sciences**
- 16.30-16.50 **ROUND 4 – Culture**
- 17.10-17.30 **ROUND 5 – Communication and Information**
- 17.30-17.50 **ROUND 6 – Inter-sectoral platforms general cross-sectoral activities**
- 17.50-18.00 **Closing remarks**
- In the Newsroom the Table Rapporteurs, guided by the Head Rapporteurs, will write up the conclusions of this first part of the phase. Printouts will be available later in the evening and also will be placed on the tables on the following day for the second part of this phase in its Plenary discussion.*
- END OF DAY 2*
- 19:30 **Reception.**

Monday 7th June – Session Three

Venue: One Great George Street, London SW1P 3AA

WORLD CAFÉ FORMAT

| Timing | Item |
|---------------|---|
| 09.00-10.00 | PLENARY – Presentation of the results of the first part of the analysing phase from the individual tables followed by collective discussion, led in turn by specialists in the five programme sectors from the National Commissions. This will complete this phase as the joint first step to a converging conclusion. |
| 10.00-10.20 | Break <i>In the Newsroom the Table Rapporteurs, guided by the Head Rapporteurs, will write up the conclusions of this phase and printouts will be placed back on the tables.</i> |
| 10.20-12.20 | DIGGING DEEPER TO CONVERGENCE <ul style="list-style-type: none">▪ Six rounds of 20 minutes each: continuing the process of prioritised convergence.▪ The Table Rapporteurs will convey the products to the Newsroom. |
| 10.20-10.40 | ROUND 1 – Education |
| 10.40-11.00 | ROUND 2 – Natural Sciences |
| 11.00-11.20 | ROUND 3 – Social and Human Sciences |
| 11.20-11.40 | ROUND 4 – Culture |
| 11.40-12.00 | ROUND 5 – Communication and Information |
| 12.00-12.20 | ROUND 6 – Inter-sectoral platforms and general cross-sectoral activities |
| 12.20-12.40 | Break <i>In the Newsroom the Rapporteurs will write up the conclusions of this phase and printouts will be placed back on the tables for the following Plenary session.</i> |
| 12.40-13.40 | PLENARY – Presentation of the results from the individual tables followed by collective discussion, giving a second step to converging conclusions. |

13.40-14.40 **Lunch**

In the Newsroom the Rapporteurs will write up the conclusions of this phase and printouts will be placed back on the tables for the next phase.

14.40-15.40

FINAL CONVERGENCE TO COHERENT OVERALL PROGRAMME

- **Two rounds of 30 minutes each covering: (a) the combined 36 C/5 programme, bringing the converging analysis to balanced conclusion over the Programme Sectors and inter-sectoral activities; (b) observations on the Medium-Term Strategy.**
- **The Table Rapporteurs will convey the products to the Newsroom.**

14.40-15.10

ROUND 1– Combined 36 C/5 programme

15.10-15.40

ROUND 2 – Medium-Term Strategy

15.40-15:45

Closing remarks

The Draft Final Report, developed throughout the proceedings by the Head Rapporteurs with assistance from programme specialists, will be now completed and sent to HQ for translation.

END OF DAY 3

17.15

Visit to Maritime Greenwich for tour of the Royal Observatory and reception at the Painted Hall of the Old Royal Naval College

Tuesday 8th June – Session Four

Venue: One Great George Street, London SW1P 3AA

PLENARY FORMAT

| Timing | Item |
|---------------|---|
| 09.00-11.00 | Presentation and consideration of the Draft Final Report with participation of the Head Rapporteurs. |
| 11.00-11.20 | Break <i>In the Newsroom the Head Rapporteurs, with assistance, will deal with revisions arising.</i> |
| 11.20-12.30 | Review of modifications and adoption of the Final Report. |
| 12.30-13.00 | Closure of E&NA Regional Consultation. |
| 13.00 | <i>Delegates depart</i> |